



**MINUTES**  
**Holly Springs Fire-Rescue District**  
**Commission Board of Fire Control**  
**Tuesday, January 5, 2010**  
**7:00pm**

A public meeting of the Holly Springs Fire-Rescue District Commission Board of Fire Control was held on Tuesday, January 5, 2010 at 7:00 pm. in the Conference Room of the Holly Springs Fire Department administrative building. Chairperson Ryan Phillips presided. The following members were present or absent as indicated:

*List Present or Absent*

*Commissioners*

Chairman Ryan Phillips - Present  
Vice-Chairman K. Roscoe Kyle Jr. – Present  
Commissioner Hugh Jackson. – Present  
Commissioner Clarence V. Gibbs – Present

*Administration*

Chief A. Lee Jeffcoat Jr. – Present  
Asst. Chief W. Brent Blackwell – Present  
Secretary Bonnie Fulton - Present  
Treasurer Kelly Waters - Present

Visitors

None

In compliance with the Freedom of Information Act, notices of this meeting were posted on district website, posted on public information board, & mailed to the local media or other interested parties that formally requested such copies.

Invocation was rendered and the beginning prayer was led by Commissioner Hugh Jackson.

Agenda items were addressed out of order as indicated.

**1. APPROVAL OF December 1st, 2009 MEETING MINUTES**

Chairperson Ryan Phillips moved to approve the December 1<sup>st</sup>, 2009 meeting minutes as printed and/or mailed. The motion was seconded and carried.

Chairperson Phillips made mention of the fact that more vocal citizens needed to attend ALL meetings, not just the ones of their choosing.

**2. UNFINISHED BUSINESS**

*The following unfinished business was addressed and actions listed:*

- **Tanker Sold Report**

Truck sold on Govdeals for \$17,525 – 7.5% their commission. Truck was picked up in mid December and has been removed from HSF D Asset list, Maintenance, & operations system.

- **Workers Compensation Company Change**  
Switch to Dallas National official as of January 1, 2010. Premium will be paid quarterly which will add some administrative functions but otherwise is the same as previous company.
- **Hourly Firefighter Raises**  
Summary that was requested was handed out. Discussion concerning Rate Increase Options took place resulting in a vote between Option 1 – Across the Board and Option 2 – Performance Based. Vote was 3 for Option 2 and 1 undecided. More discussion will be had at a later date to discuss the possibility of a Cap being placed on future raises.
- **New Laptop Computer Request**  
Chief requested to table until a later date.

### 3. FIRE DEPARTMENT REPORTS

Chief Lee Jeffcoat provided the following fire department operations report:

- **Financial Report**
  - Beginning Monthly Fund Balances for beginning of December 2009 & provided board members with a QuickBooks report:
    - **Beginning Balance \$1,564.50**  
Monthly Deposit \$39,394.29  
Monthly Payout \$19,103.55
    - **Ending Balance \$28,439.35**

*Detailed Expense & Income data in separated document.*
- **Quarterly Incident Report**
  - Distributed the Incident report for the months of October, November, and December 2009. Reports showed that the trend is the standard increase that we have seen over the last several years. Chief Jeffcoat explained report page by page. No questions asked.
- **Operations**
  - New requirement for Fire Fighters – All are required to have a Class E driver's license to drive the rigs. And all drivers must be a minimum of 21 years of age.
- **Policy & Protocol Change**
  - None
- **Upcoming Fire Department**

- None

- **Other r Misc. Information**

- **1% Fund Paperwork**

Information distributed to the commissioners. Paperwork that must be signed by all commissioners was also distributed and signed. Lee will begin working on paperwork for fire fighters for their tax deductions & paid firefighters shift meal allowance.

- **Grant Status**

All preliminary indications are that we will receive the AFG grant for 10 sets of Turnout gear, Extractor, & dryers. This will be between \$34K and \$35K with our portion being approx \$1500. This money is to be used to purchase 10 sets of gear and the washer and dryer needed to properly maintain them. Also, the Forestry Grant has been submitted for \$1000 to be used for equipment. Disposition as yet undetermined.

**4. NEW BUSINESS**

- None

**5. CITIZENS AGENDA**

- More discussion concerning the necessary steps required to make Holly Springs a municipality. Still not enough information available to make a determination. Question was raised about community support. How do we determine if this will be supported or not? Chairman Phillips asked that more information be brought to next meeting. Citizen will keep looking into the matter.

**6. ADJOURNMENT & CLOSING**

- Chairperson Phillips asks if anyone attending meeting have questions regarding what was discussed.

Nothing was brought up. Meeting was adjourned.