



MINUTES
Holly Springs Fire-Rescue District
Commission Board of Fire Control
Tuesday, March 2nd, 2010
7:00pm

A public meeting of the Holly Springs Fire-Rescue District Commission Board of Fire Control was held on Tuesday, March 2nd, 2010 at 7:00 pm. in the Conference Room of the Holly Springs Fire Department administrative building. Chairperson Ryan Phillips presided. The following members were present or absent as indicated:

List Present or Absent

Commissioners

Chairman Ryan Phillips - present
Vice-Chairman K. Roscoe Kyle Jr. – present
Commissioner Hugh Jackson. – present
Commissioner Clarence V. Gibbs – present
Commissioner Kelly Waters - present

Administration

Chief A. Lee Jeffcoat Jr. – present
Asst. Chief W. Brent Blackwell – present
Secretary Bonnie Fulton - present
Treasurer Kelly Waters - present

Visitors

None

In compliance with the Freedom of Information Act, notices of this meeting were posted on district website, posted on public information board, & mailed to the local media or other interested parties that formally requested such copies.

Invocation was rendered and the beginning prayer was led by Commissioner Hugh Jackson.

Agenda items were addressed out of order as indicated.

1. APPROVAL OF FEBRUARY 2nd, 2010 MEETING MINUTES

Commissioner Ryan Phillips moved to approve the February 2nd, 2010 meeting minutes as printed and/or mailed. The motion was seconded and carried.

2. UNFINISHED BUSINESS

The following unfinished business was addressed and actions listed:

- **2009 AFG Grant for Turnout Gear/Extractor & Dryers**
Some minor modifications were necessary in the Utility Room in preparation for new equipment. Currently accepting bids for gear. We hope to have a decision made by the

end of the first week in March, so that we may place the order in the second week of March. We need to match 5%; however we already have spent approximately \$700 of the matching funds to date.

- **Spartanburg County Narrow Band Radio Switch**

Spartanburg City has agreed to host the grant. They are currently the only department with the administrative staff to handle the task. There will be a plan put in place should Spartanburg not be able to host. Currently, we are gathering information which will be a 6-8 week process.

Chairman Phillips asked if we would be on the 800 MHz band. The answer was No, therefore there will be no fee involved.

- **Natural Gas**

The switch to Natural Gas in the bays as a heat source is currently being looked into. We do know that to run the lines necessary, it would cost CPW \$57,000 to run the lines from Rector Road to the station. There is a citizen in that area looking into whether the local population from Rector Rd. to the department would be willing to make the switch to Natural Gas. HSBC may also want to get involved. This would help to reduce the cost of running the lines.

In relation to this, Assistant Chief Blackwell has agreed to look into a ventilation system for the exhaust on the trucks. This would help reduce the amount of heat lost due to doors opening and closing when we test start the trucks.

3. FIRE DEPARTMENT REPORTS

Chief Lee Jeffcoat provided the following fire department operations report:

- **Financial Report**

- Beginning Monthly Fund Balances for beginning of February 2010 & provided board members with a QuickBooks report:

Available Funds as of 01/31/2010	\$122,090.30
Total February Income	\$63,621.74
Total February Payout	\$34,458.90
Available Funds as of 02/28/2010	\$151,253.14

Detailed Expense & Income data in separated document.

- Chief inquired for any questions regarding the financial report.

- **Quarterly Incident Report**

- N/A

- **Operations**
 - **Administrative Assistant Evaluation** – Complete. We will discuss in executive Session.
- **Policy & Protocol Change**
 - **None**
- **Upcoming Fire Department**
 - **Annual Physicals** – All Firefighters are due for their physical in April.
 - **T.A.R.S Training** - 10 Firefighters signed up to attend this training.
- **Other r Misc. Information**
 - **None**

4. **NEW BUSINESS**

- **Dumpster** - Commissioner Kyle seeking ways to cut costs brought up lowering, if not eliminating the cost of the dumpster. After much debate, a motion was presented and voted unanimously that “whatever solution was the cheapest, Commissioner Kyle would bless”.
- **Paint** – Department personnel to participate in painting interior of department to chair rail height. Commissioner Kyle suggested buying 5 gallons at a time to help reduce cost. Motion made and seconded, voted unanimously.

5. **CITIZENS AGENDA**

- **None**

6. **ADJOURNMENT & CLOSING**

- Chairman Phillips ask if anyone attending meeting have questions regarding what was discussed. The following questions from the floor were asked,

None